

FBC St. Charles Preschool Policies

Security

Preschool parents are asked to wait at the preschool desk when checking their child in or out of the preschool department. Preschool Welcome Attendants will assist you with the check-in and check-out procedures. This helps us maintain consistency and limits confusion by eliminating unnecessary traffic in and out of the area. When bringing your child for the first time, you are asked to fill out a registration form. A numbered nametag will be placed on the child and a matching numbered tag will be given to the parent. The tag must be presented to the Welcome Attendant when picking the child up from the nursery. No children are released from the nursery without the security tag, or some proof of identity from the parents. Please do not send siblings to retrieve a child from the preschool area. A child will only be released to an adult.

The Visual Pager

First Baptist Church uses a visual paging system during the worship service. Number display boxes are located in the sanctuary, above the exit doors on each side of the platform. If a parent is needed in the preschool area, their child's number will be displayed on the visual pager. At least one parent should respond to the paging immediately. If parents are in Bible Study classes when they are needed, a Welcome Attendant will come to their class to notify them. Another option is to switch your cell phone to vibrate, and give the phone number to the preschool attendants so you can be notified that way.

Cry Room

There is a cry room available in the back of the sanctuary, where parents can view and hear the worship service while tending to a restless baby. An usher will be glad to direct you.

Nursing Room

A private nursing room is available for nursing mothers. For use of this room, just come to the preschool desk and ask one of our Welcome Attendants to direct you.

What to Bring

When you bring your child to the FBC Nursery, please include these items in your diaper bag:

1. One or two bottles, labeled with child's first and last names
2. Disposable diapers and wipes
3. A change of clothes
4. Pacifier or other soother (also labeled with name)

Also, make sure you fill out a nursery care card for infants and toddlers, which will help our preschool staff attend to your child's needs better.

Room Division

Our preschool rooms are divided primarily according to birth date, but developmental milestones and space availability are also taken into account. Promotion to the next room typically occurs on the first Sunday of June of each year.

Crying Policy

When a child is inconsolable for 10 minutes, the parents will be notified. Prior to notifying the parent, every effort is made to sooth the child and to determine his or her need.

Injuries

Parents will be notified immediately regarding any injury sustained while a child is in the preschool area.

Illness Policy

We ask parents to be considerate of other parents and children by not bringing their child if they exhibit any signs of illness. A child should not be left in childcare in the following circumstances:

1. In the past 24 hours the child has had:
 - Fever
 - Vomiting
 - Runny Nose (anything other than allergy-related drainage)
 - Rash
 - Coughing
 - Diarrhea
 - Impetigo
 - Conjunctivitis
 - Active chicken pox, measles, etc.
2. The child has been on an antibiotic for less than 24 hours due to a contagious infection.
3. The child seems listless and/or exhibits a change in behavior.
4. The infant is under 6 months old and has any type of cold or illness.

We ask parents to take responsibility for following these guidelines to insure a safe and healthy environment for our children. When in doubt, please apply the golden rule. Always feel free to contact Lynette Clemons, the director of our preschool ministry (t_clemons@live.com) with any questions. If you would like a tour of our preschool facilities, see Lynette or one of our Welcome Attendants at the preschool desk, and they will gladly assist you.